

# Scholarship Application

## MISSION STATEMENT

*“To foster a world-class force of Caribbean professionals in hospitality by providing development opportunities through scholarships, grants, and career awareness.”*

### Guidelines:

- Please type or print clearly.
- Make sure you complete this application fully, with all the information requested.
- Do not submit original certificates or awards.
- Include a current photo of yourself.
- Submit references / recommendations.
- Make sure you give full contact details including an email address.
- Incomplete application forms without proper and full contact details will be disqualified.



CARIBBEAN  
HOTEL  
ASSOCIATION  
EDUCATION FOUNDATION

2008

Please indicate with a tick (✓) in the box below, which type of scholarship you wish to apply for (select only one).

**Academic Scholarship** - In hotel and/or restaurant management / culinary arts/ sustainable tourism / event management.

Please tick the appropriate box for full or part time study.

Full time study

Part-time study

**Scholarship for Professional Development** - For industry employees.

Available only to employees of CHA member hotels with a minimum of 2 years' working experience. Programs/courses must be hotel/ tourism related.

(a) Industry employee

(b) Co-funded scholarships for Hospitality Management

**Grants to Teachers** - For teachers in hotel / hospitality Industry.

Available only to employees of hospitality schools with a minimum of 2 years' full time teacher experience. Confirmation of employment must be included with this application.

Further education grants

Industry work experience

Name of applicant \_\_\_\_\_ complete on each page.

Please continue on reverse side of this sheet or attach an additional page if required.

# Scholarship Application

## APPLICANT INFORMATION:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Where were you born? \_\_\_\_\_

## School (If applicable):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Student Advisor: \_\_\_\_\_ Email: \_\_\_\_\_

## Education / Studies - From secondary education onward, begin with most recent

Name of school	Dates (from - to)	Courses taken	Level of achievement

Name of applicant \_\_\_\_\_ complete on each page.

# Scholarship Application

## Work Experience - Begin with most recent

Name of employer and country	Dates (from – to)	Job title

## Professional and / or relevant memberships / awards or accomplishments - Begin with most recent

---

---

---

---

---

---

---

---

---

---

Name of applicant \_\_\_\_\_ complete on each page.

# Scholarship Application

## SCHOLARSHIP INFORMATION

**Program / Course / Degree you wish to Pursue** (must be hotel/ tourism related).

**Name of the Institution you wish to attend** (Preference will be given to affiliated institutions listed on this application form).

**Have you researched the following? Please attach supporting documentation (tuition cost letter / schedule from your selection institution, etc.)**

- Cost / co-funding / student loans etc.
- Dates / availability
- Agreement from employer to grant leave of absence (if applicable).

Estimate cost of program/courses: US\$ \_\_\_\_\_

Amount of sponsorship requested: US\$ \_\_\_\_\_

Dates of course(s) (MM/YY): \_\_\_\_\_

Duration of course(s): \_\_\_\_\_

**Are you currently enrolled:**    No     Yes     Year: \_\_\_\_\_

If no, have you been **accepted** on the course of your choice?    Yes     No

Name of applicant \_\_\_\_\_ *complete on each page.*

# Scholarship Application

Specific course description, degree or diploma awarded on completion of course and other relative information:

---

---

---

---

---

---

---

---

Please complete the section related to the scholarship you are applying for:

**Academic Scholarship** (If applicable):

Name of employer: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Immediate supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

**Scholarship for Professional Development** - Employed by:

Name of hotel: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Immediate supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

**Grants to Teachers**

Name of hospitality school (employed by): \_\_\_\_\_

What is your present job position? \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Immediate supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

Is the course specific to your present job?  Yes  No

Name of applicant \_\_\_\_\_ complete on each page.

# Scholarship Application

## DOCUMENTATION

### Financial need

Provide us with a **brief explanation of your past, present, and future financial circumstances**, with special reference to the benefits of a scholarship.

### Scholarship request essay

Submit a minimum **300-word essay** explaining how the granting of this scholarship will enrich your work experience and enhance your career opportunities.

### References

Supply with this form **THREE references to support your application**. It is desirable to have:

- One reference from your current employer or supervisor
- One should be from a hotel guest, which could be in the form of a "thank you" letter
- One from one of your peers

## CERTIFICATION

I hereby acknowledge that the information submitted herein is true, correct, and complete. I also certify that I am in need of financial assistance to continue my professional development. I hereby state that the proceeds of any scholarship received will be used for payment of tuition fees unless otherwise agreed upon. **I have personally completed this application form:**

Applicant's name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Statement of Endorsement

I, the undersigned, completely support and endorse this applicant.

Employer's name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Owner /  General Manager  Other: \_\_\_\_\_

**National Hotel Association:** (see listing at the end of this form)

*We support this application and, if for professional development scholarship, confirm their establishment is a CHA member.*

Association's name: \_\_\_\_\_

Executive's name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**For Hospitality Teachers Grants only**

Hospitality School Executive: \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of applicant \_\_\_\_\_ *complete on each page.*

# Scholarship Application

**Please use this as a checklist and include it with your application:**

	Application submitted on time. <b>Received at CHA on or prior to March 15, 2008.</b>
	Photo included.
	Type of scholarship and type of course indicated.
	Institution selected is listed by CHAEF.
	Course is hotel specific.
	Course has been researched and details included in application – including tuition fees note or schedule. <i>Please note we do not fund travel, accommodation, equipment or book costs except for Industry Experience applicants.</i>
	Three (3) references / recommendations submitted.
	Biography statement relative to financial need submitted.
	A written 300-word essay on the benefits of the scholarship to you, your nation and the region.
	Answered and submitted all segments of application forms.
	Signed the application.
	Endorsed by the National Hotel Association.
	Endorsed by the Executive of the Hospitality College/University.
	Confirmation of employment from Hospitality College/University (for teachers).
	Your name on each sheet in the space provided.
	If Professional Development application, copy of your establishments CHA Membership Certificate.

## Submission Information:

Application must be received in the Caribbean Hotel Association no later than **March 15, 2008.**

### **CHA Education Foundation**

c/o Caribbean Hotel Association  
1000 Ponce de Leon Ave. 5th Floor  
San Juan, PR 00907

For questions or additional information please contact us at:

Tel: 787-725-9139

Fax: 787-725-9108

Email: [info@caribbeanhotelfoundation.org](mailto:info@caribbeanhotelfoundation.org)

Webpage: [www.caribbeanhotelfoundation.org](http://www.caribbeanhotelfoundation.org)

Name of applicant \_\_\_\_\_ *complete on each page.*

# Scholarship Application

## List of Affiliated Institutions

Barbados Community College, Hospitality Campus  
Bethune Cookman College, Florida (Business Studies)  
Cornell University  
Colegio EPI - Hospitality and Tourism Unit, Aruba  
Florida International University (FIU), School of Hospitality  
Johnson & Wales University, Miami Campus  
Johnson & Wales University, Charlotte Campus  
L'Ecole Hôtelière de Lausanne - Summer courses in English  
Hotel School The Hague, Holland  
International School of Tourism & Hospitality Management, San Juan, Puerto Rico (Universidad del Este)  
Miami Dade Community College (Hospitality Related Courses)  
Pontificia Universidad Católica Madre y Maestra, Dom. Republic  
Runaway Bay Heart Hotel & Training Institute, Jamaica  
Trinidad & Tobago Hospitality Institute  
University of St. Maarten

## Non Affiliated

*(we will consider these Institutions)*

Bahamas Hotel Training College  
Cornell University, New York  
Culinary Institute of America – Hyde Park, New York  
H. Lavity Stoutt Community College, Tortola, BVI  
New England Culinary Institute  
University of Puerto Rico, Hospitality Campus (Carolina)  
University of the West Indies Hospitality Campus - Nassau, Cave Hill, Mona and St Augustine  
University of the West Indies (summer courses, as offered)

*Links to the websites of the above Hospitality Institutions are available at:*

[www.caribbeanhotelfoundation.org](http://www.caribbeanhotelfoundation.org)

**CHAEF gives preference to courses that involve 'face-time' with tutors and other students above 100% distance learning internet courses.**

Name of applicant \_\_\_\_\_ *complete on each page.*



# Scholarship Application

## List of National Hotel Associations

### ANGUILLA HOTEL & TOURISM ASSOCIATION

T: 264-497-2944, F: +264-497-3091  
Email: ahta@anguillanet.com  
W: www.ahta.ai

### ANTIGUA HOTELS & TOURIST ASSOCIATION

T: 268-462-0374/3703, F: 268-462-3702  
Email: ahta@candw.ag  
W: www.antiguahotels.org

### ARUBA HOTEL & TOURISM ASSOCIATION

T: 297-582-2607, F: +297-582-4202  
W: www.ahata.com

### BVI CHAMBER OF COMMERCE & HOTEL ASSOCIATION

T: 284-494-3514, F: 284-494-6179  
Email: ahenry@bviccha.org  
W: www.bviccha.com

### BAHAMAS HOTEL ASSOCIATION

T: 242-322-8381, F: 242-502-4219  
Email: fcomito@bahamashotels.org  
W: www.bhahotels.com

### THE BARBADOS HOTEL & TOURISM ASSOCIATION

T: 246-426-5041, F: 246-429-2845  
Email: info@bhata.org  
W: www.bhata.org

### BELIZE HOTEL ASSOCIATION

T: 501-223-0669, F: +501-223-0669  
Email: bha@btlnet.net  
W: www.belizehotels.org

### BERMUDA HOTEL ASSOCIATION

T: 441-295-2127, F: 441-292-6671  
Email: bha@experiencebermuda.com  
W: www.experiencebermuda.com

### BONAIRE HOTEL & TOURISM ASSOCIATION

T: 599-717-5134, F: +599-717-8534  
Email: info@bonhata.org  
W: www.infobonaire.com

### ASOCIACION DE HOTELES DE QUINTANA ROO, A.C.

T: 52-998-881-8730 to 39, F: +52-998-887-7683  
Email: direccionejecutiva@ahqr.com.mx  
W: www.ahqr.com.mx

### CAYMAN ISLANDS TOURISM ASSOCIATION

T: 345-949-8522, F: 345-946-8522  
Email: cita@candw.ky  
W: www.cita.ky

### ASOCIACION DE HOTELES DE COZUMEL

T: 52-987-8723132, F: +52-987-8722809  
Email: ahoteles@islacozumel.com.mx  
W: www.islacozumel.com.mx

### CURACAÛ HOSPITALITY & TOURISM ASSOCIATION

T: 599-9-465-1005, F: +599-9-465-1052  
Email: information@chata.org  
W: www.chata.org

### DOMINICA HOTEL & TOURISM ASSOCIATION

T: 767-440-3430 /3431  
Email: dhata@cwdom.dm  
W: www.dhta.org

### ASOCIACION NACIONAL DE HOTELES & RESTAURANTES - DOM. REPUBLIC

T: 809-368-4676, F: 809-368-5511  
Email: asonahores@codetel.net.do  
W: www.drhotels.com

### GRENADA HOTEL & TOURISM ASSOCIATION

T: 473-444-1353, F: 473-444-4847  
Email: grenhota@caribsurf.com  
W: www.grenadahotelsinfo.com

### ASSOCIATION DES PROFESSIONNELS DE L'HOTELLERIE ET DU TOURISME

T: 590-5 90 84 71 22, F: +590-5 90 84 71 22  
Email: imc@im-caraibes.com

### TOURISM & HOSPITALITY ASSOCIATION OF GUYANA

T: 592-225-0807/6696, F: +592-225-0817  
Email: thag@networksgy.com  
W: www.exploreGuyana.com

### ASSOCIATION TOURISTIQUE D'HAÏTI

T: 509-256-5209/ 510-4746, F: +509-257-4134  
Email: ath\_haiti@yahoo.com

### JAMAICA HOTEL & TOURIST ASSOCIATION

T: 876-926-3635, F: 876-929-1054  
Email: info@JHTA.org  
W: www.jhta.com

### CLUB DES HOTELIERS DE LA MARTINIQUE

T: 5 96 76 75 75, F: +5 96 76 97 13  
Email: infos@cphm.com  
W: www.cphm.com

### MONTSERRAT TOURIST BOARD

c/o Vue Pointe Hotel PO Box 65 Montserrat WI  
T: 664-491-5210, F: 664-491-4813  
Email: mrattouristboard@candw.ms  
W: www.visitmontserrat.com

### PUERTO RICO HOTEL & TOURISM ASSOCIATION

T: 787-758-8001, F: 787-758-8091  
Email: info@prhta.org  
W: www.prhta.org

### ASOCIACION DE HOTELES DE LA RIVIERA MAYA A.C.

T&F: +52-984-859-2234/2275/2276  
Email: direccion@rivieramaya.org.mx  
W: www.rivieramaya.org.mx

### ASSOCIATION DES HOTELIERS DE ST. BARTHELEMY

T: 590-590-27-55-56, F: +590-590-27-55-57  
Email: hotels.stbarth@wanadoo.fr  
W: www.stbarth-hotels.com

### ST. KITTS AND NEVIS HOTEL & TOURISM ASSOCIATION

T: 869-465-5304, F: 869-465-7746  
Email: stkitnevhta@caribsurf.com

### ST. LUCIA HOTEL & TOURISM ASSOCIATION

T: 1 758 453 6266, F: 758-452-5967  
Email: slhta@candw.lc  
W: www.stluciatravel.com.lc

### ST. MAARTEN HOSPITALITY & TRADE ASSOCIATION

T: 599-542-0108, F: +599-542-0107  
Email: info@shta.com  
W: www.shta.com

### ASSOCIATION DES HOTELIERS DE ST. MARTIN

T: 590-590-87-13-00, F: +590-590-87-13-01  
Email: aahsm@domaccess.com

### ST. VINCENT & THE GRENADINES HOTEL & TOURISM ASSOCIATION

T: 784-458-4379, F: 784-456-4456  
Email: office@svghotels.com  
W: www.svghotels.com

### SURINAME HOTEL ASSOCIATION

T: 597-424631, F: +597-424790  
Email: melisa.redjosentono@zeelandiasuites.com

### TOBAGO HOTEL & TOURISM ASSOCIATION

T: 868-639-9543, F: 868-639-9543  
Email: tthatob@tsit.net.tt

### TRINIDAD HOTELS, RESTAURANT & TOURISM ASSOCIATION

T: 868-634-1174/1175, F: 868-634-1176  
Email: info@tnhotels.com  
W: www.tnhotels.com

### TURKS & CAICOS HOTEL & TOURISM ASSOCIATION

T: 649-941-5787, F: 649-946-4001  
Assoc Email: caesar@turksandcaicoshta.com  
W: www.turksandcaicoshta.com

### US VIRGIN ISLAND HOTEL & TOURISM ASSOCIATION

T: 340-774-6835/7305 F: 340-774-4993  
Email: rik@virgin-islands-hotels.com  
W: www.virgin-islands-hotels.com

Name of applicant \_\_\_\_\_ complete on each page.